



Aurivo Co-op is a large multi-purpose co-operative engaged in a wide range of activities including dairy processing, liquid milk distribution, animal feed milling, retail stores, e-commerce, garden centres, livestock, marketing and sports nutrition. At Aurivo, our values define how we operate, employing over 600 people directly and providing employment for many others in wide range of activities, including transport and distribution.

Aurivo Consumer Foods, Killygordon, Co. Donegal

Health, Safety and Environment Co-ordinator

OPPORTUNITY: Reporting to the Head of Operations – Consumer Foods, the successful candidate will be responsible for:

Key responsibilities:

- Liaise with various internal and external stakeholders in relation to Health & Safety (H&S) and environmental activities
- Act as site contact for regulatory bodies and other external bodies such as HSA, EPA, Local Authority, Origin Green etc, on H&S and environmental issues
- Develop and implement all necessary H&S procedures and policies, and ensure compliance with legislation, codes, standards and industry best practice
- Facilitate site team in the execution of planned inspections, risk assessments, training needs analysis, PPE surveys, and occupational health and hygiene surveys, including workstation ergonomic surveys
- Ensure all accidents and incidents are thoroughly recorded and investigated by Management to identify root causes and ensure that effective corrective actions are taken as required
- Work with external medical/occupational health resources to identify, control and provide information to employees on site occupational health hazards
- Ensure that all new employees receive Induction training on site health and safety policies, procedures and rules
- Ensure all emergency response procedures including facilities and reports are maintained to required regulatory and company standards
- Establish a system for Contractor Management whereby Contractor Hosts are trained to request documentation from contractors, verify training records, provide induction training and issue and close out PTWs, ensuring contractors are always compliant to site rules
- Review high-risk activities on site and develop improvement programmes based on the Safety Hierarchy of Controls theory
- Maintain records of all relevant H&S documentation, reports, files, forms, etc using the company's software and a suitable, electronic filing system, such as Sharepoint
- Monitor and review site specific H&S and Environmental KPIs
- Manage the environmental system to ensure compliance to all requirements of the IPPC licence and ISO14001
- With the relevant staff operating the waste water treatment plant on a daily basis, ensure compliant emissions and efficient operation
- Manage energy management system to maintain accreditations
- Monitor & report on site waste and instigate waste reduction programmes
- Train staff at all levels on environmental issues and responsibilities
- Calibration and service of all environmental testing and monitoring equipment
- Initial site contact for reporting environmental incidents and receiving complaints

The ideal candidate will have:

- A relevant qualification in Environmental Science or Health & Safety, preferably Level 7 NFQ (minimum – Certificate in Occupational Health & Safety Level 6 NFQ, or the willingness to complete the qualification)
- Strong interpersonal and communication skills with an ability to work with all levels of staff and stakeholders
- Ability to work well as part of a team
- Ability to work on their own initiative
- Attention to detail
- Good working knowledge of Microsoft packages
- Flexibility in working duties and areas of work



APPLICATION PROCESS: The company reserves the right to select a shortlist from the applications received.

Please forward updated CV to Aurivo Careers: careers@aurivo.ie before Tuesday, 16th July 2019